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**DEPARTMENT OF GEOGRAPHY**

Faculty of Earth Sciences



Mohanlal Sukhadia University, Udaipur (Raj.)-313001

F. No/MLSU/Geog./ 2024-25/NIT/ 283

Dated: 03.09.2024

**LIMITED TENDER NOTICE 22 / 2024**

Sealed quotations are invited from reputed firms dealing in **Office Bags and Folders for supply of items as per the specifications given below for purchase** under DST-NGP Winter School in Geospatial Science & Technologies sanctioned to Prof. Seema Jalan, Department of Geography, Mohanlal Sukhadia University, Udaipur.

S. No.	Item Specification	Tentative Quantity	Estimated Cost per unit (excluding taxes) (INR)	Estimated Total Cost (excluding taxes) (INR)
1.	<p><b>Office Bags</b></p> <p>Material : 1000 denior heavy dobby matty material, Color navy blue. Inside lining parachute cloth grey color. Padding minimum 4 mm. foam. Belt- Grey color</p> <p>Size : Bag size – 16 x 11 x 3 inches. Inner laptop pocket size according to 15.6 inches laptop</p> <p>Pockets : Front side organizer pen pocket &amp; card holder pocket. Round cut front pocket with full zip. One main compartment with laptop sleeve inside. One pocket at the back of the bag.</p> <p>Zippers : Min. 08 no. zip</p> <p>Handle and belts : Light grey in color. Carrying handle covered with pipe handle. Hanging strap 1.5". Adjustable buckle zips.</p> <p>Other : Printing of program details inside front pocket. Embroidery of logo of the program 'GEOTECH-2024' on front pocket flap included.</p> <p>Sample picture (Final design may vary as per discussion)</p> <div style="display: flex; justify-content: space-around;">   </div>	35	350	12250

*Seema Jalan*

2	<p><b>Certificate Folders</b>  Material: PU Leather outside, inside velvet lining both sides. Min. 03 mm. cardboard.</p> <p>Size : 12.5 x 9 inches</p> <p>Other : Corners on both sides, all four corners for holding photograph and certificates. Printing of program information inside and outside as per given design (In white) included.</p> <p>Sample picture (Final design may vary as per discussion)</p>	40	200	8000
<p><b>Total Estimated cost excluding taxes (in figure) (INR)</b></p>		<p><b>20250/-</b></p>		
<p><b>Total Estimated cost excluding taxes (in words) (INR)</b></p>		<p><b>Twenty thousand two hundred fifty only</b></p>		

One firm may submit quotation **for either all or any one item**. Prices for both the items will be considered separately, therefore must be quoted separately.

Interested firms may submit their quotations on their official letter heads duly complete in all respects on or before **11.09.2024** by **3:00 P.M.** to **Head, Department of Geography, MLSU, Udaipur.**

**Terms and Conditions:**

1. The firms should have PAN/TIN No.
2. **Quote the price of each item separately both with and without taxes.**
3. **The given quantity is tentative.** At the time of issue of purchase/ supply order, the quantity may be increased or may be less than the quantity given in the tender notice, as per the requirement. It shall be supplied without any change in the unit prices or other terms and conditions of the tender notice.
4. **Quoted rates should be valid up to 15.03.2025.**
5. Offer must be submitted **ONLY** for products strictly as per **the technical specifications** given above.
6. F. O. R., Department of Geography, MLSU, Udaipur.
7. Payment will be made online through PFMS portal as per DST & MLSU rules after satisfactory delivery and commissioning of the item.

*[Signature]*  
**HEAD**

Copy to The Director, Computer Center, MLSU, Udaipur with the request to upload the NIT on University website.

*[Signature]*  
**HEAD OF GEOGRAPHY**  
**S.S.M. M.L. SUKHADIA UNIVER**  
**UDAIPUR (Rajasthan)**